

Website communications committee

October 31, 2019 Notes

Anne Krueger, chair

Lorena Ruggero

Janet Gelb

Rocky Rose

Eric Klein

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Gabe Nieri

Deanna Thompson

Kerry Kilber Rebman

1. Review of new website following Civilian hand-off

The web team has been reviewing the new website in OU Campus that was handed over by Civilian on October 24. Civilian created a feedback log for fixes, and the team is adding items to the log that includes pages not moved over, typos, and incorrect links.

Civilian has been focusing on moving over several hundred faculty pages at both colleges. Anne agreed to contact Civilian to determine whether they are also focusing on other requested website fixes.

The teams are also meeting with departments so they can review their pages and see whether all content has been moved over. Some departments have listed numerous web pages that were not migrated.

2. Plans for launch – training, socialization, timing

The committee agreed that the website will not be ready to launch until January so that further fixes can be made and training can be set up for key users. Every effort will be made to launch in January.

To determine who needs to be trained, Gabe suggested creating a document that will list permission and user access for all pages. He will create the document and work with college web teams on completing the information and working with departments to determine who needs access to the website and at what level.

Dawn noted that many faculty members have their own web pages and will need training.

3. The next meeting was scheduled for 11 a.m. November 15.